



119. Annual Property Return Forms
ANNEXURE-A
ANNUAL PROPERTY RETURN FORM
Year.....

DECLARATION FORM FOR MOVABLE PROPERTY UNDER RULE 18 OF THE GOVERNMENT EMPLOYEES (CONDUCT) RULES (1966)

Name & Designation of the Govt. Servant

Address

Statement made on

Description: a)

- i) Cash, Jewellery, Deposits, Insurance Policies, Share, Securities and Debentures;
- ii) Motor-cars, Motor-cycle, Horses, or any other means of conveyance; and
- iii) Refrigerators, Radiograms and other electronic goods.

Sr. No.	Description of item	Value	Name of member of the Govt. Servants family and Benamidar (if any in whose name the assets is held)	Date and manner of fresh acquisition during the year	Remarks



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b) Details of Loans:

i) Loans & Advances by such Government employee whether secured or not;

Sr. No.	Amount of Loan	If loan is a secured one, nature of the security with appropriate value	Name of member of the Govt, servants family who has advanced loan	Name with description of the loanee	Date with other particulars of the loan.	Remarks
1	2	3	4	5	6	

Note:- Members of a Government Servants family are those mentioned in Rule 2(c) of the Government Employees (Conduct) Rules, 1966.

Dated

Signature of the Govt. Servant



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ANNEXURE-B

Year										
DECLARATION BY			OF THE IMMOVABLE PROPERTY HELD BY HIM AND MEMBERS OF HIS FAMILY UNDER							
RULE 18 OF THE GOVERNMENT EMPLOYEES (CONDUCT) RULES, 1966.										
Note:-	i)	All interest in land of a permanent nature whether ownership, mortgage or hereditary occupancy, should be entered also dwelling houses in State, District, Village or City.								
	ii)	Members of Government Servants family are those mentioned in rule 2(c) of the Government Employees (Conduct) Rules, 1966 and in showing the holding of each, if a holding is Benami, the name of Benamidar should also be mentioned.								
Sr. No.	Type of Property A. Type of Land area/plot size (Residential Institution/ Commercial/ Agricultural etc.) B. Building with plot size (Residential Institution/ Commercial/ Agricultural etc.)	Name of State, District, Subdivision & Village of City in which property is located.	Plot/ Agriculture Land	Building			Mode of acquisition (Whether by purchase/ lease/ Mortgage/ Inheritance/ gift etc.)	Details of person/ authority from whom property acquired	Whether held in own name of employee or dependent (name & relation) and name of Benamidar (if any)	Annual Income from each property in A & B category.
				i) Constructed area	ii) No. of floors	iii) Cost of construction/ Building				
	1	2	3	4			5	6	7	8
Dated							Signature of Applicant			

Des. No.....Dated.....